



EMPLOYMENT APPLICATION

Position You Are Applying For: _____

Date you can start work: _____ Full Time: Part Time: Temporary:

Days & hours you are available to work:

Sunday Hours: _____ Thursday Hours: _____

Monday Hours: _____ Friday Hours: _____

Tuesday Hours: _____ Saturday Hours: _____

Wednesday Hours: _____

Are you willing to work overtime? Yes No

Personal Information

Last Name: _____ First Name: _____ MI: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Are you over the age of 18? Yes No Birthdate: _____

Are you a U.S. Citizen? Yes No

If no, are you legally able to work in the US? Yes No

Have you used illegal drugs in the last 6 months? Yes No

Have you ever used illegal drugs? Yes No

Have you ever been a previous employee? Yes No

If yes, when? _____

Do you smoke? Yes No

Have you ever been convicted of a felony or pled

nolo contendere to a felony? Yes No

Are you able to perform any or all job functions with or

without reasonable accommodation? Yes No



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Work History

(Start with most recent position, furnish dates & explanation for each period of employment for the past 10 years.)

Employer: _____

Address: _____

Start Date: _____ End Date: _____

Responsibilities: _____

Reason for leaving: _____

Employer: _____

Address: _____

Start Date: _____ End Date: _____

Responsibilities: _____

Reason for leaving: _____

Employer: _____

Address: _____

Start Date: _____ End Date: _____

Responsibilities: _____

Reason for leaving: _____



EMPLOYMENT APPLICATION

Education & Training

High School: _____ Address: _____

From _____ To: _____ Did you graduate? Yes No Degree: _____

College: _____ Address: _____

From _____ To: _____ Did you graduate? Yes No Degree: _____

Business or Tech School: _____

Address: _____

From _____ To: _____ Did you graduate? Yes No Degree: _____

Other Training: _____

References

List 3 business references (Do not list relatives or personal friends).

Name: _____ Title: _____

Company: _____ Phone: _____

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Company: _____ Phone: _____

Name: _____ Title: _____

Company: _____ Phone: _____

The facts set forth in my application are true and complete. I authorize my former employers to furnish all information pertaining to my work record. I hereby release my former employers from all liability on account of furnishing such information. I understand that if employed, false statements, omissions or misleading statements on this application, regardless of the time they are discovered, shall be considered sufficient cause for dismissal. I also agree that my employer shall not be held liable in any respect if my employment is terminated because of such omissions for false or misleading statements. The Company is hereby authorized to investigate my employment history, including contacting employers listed and to verify my education or training.

Signature: _____ Date: _____